



Public Health
Sheboygan County
Division of Public Health

SCAN Coalition Meeting Minutes

DATE/TIME/PLACE	Tuesday August 25, 2015 @ 8:05 – 9:35 a.m. Room 413, Sheboygan County Health & Human Services Building	PRESENT	Amy B, Jean P, Stacey R, Sherri SF, Mary P, Jeri D, Meredith D, Ryan L, Kevin D, Brooke S, Libby H, Diane L, Erica G, Kerri S, Darcy V, Robin L, Kelly B
PRESIDING	Amy Betke and Jean Pittner		
RECORDER	Libby Holte	EXCUSED	Kris Fritz, Vicky Schneider, Nicole Hamilton

Mission:

Goals:

AGENDA/TOPIC	DESCRIPTION/DISCUSSION/RECOMMENDATIONS	ACTION/FOLLOW-UP
INTRODUCTIONS	Welcome Meredith Duchaine! Meredith, RD is the School Nutrition Outreach Supervisor with SASD and will be joining our SCAN group! ☺ Happy to have you. Email: mduchaine@sasd.net	
PAST MINUTES	Any Changes to June 24, 2015 Meeting Minutes: A change was made to the minutes to reflect that the business/fitness challenge was no longer going to take place. Changes were made and updated on the website.	
Review of progress of Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP) (Libby)	<p>Leadership Council Report: The Leadership Council met on Monday 8/24. Well County initiative was presented and well received. The 'ask' from leadership is to have a budget to them by the end of September to be discussed at their meeting in October. This budget is to include all SCAN events, initiatives, and programs. Also brought up in discussion at this meeting:</p> <ul style="list-style-type: none"> • Aging population: Making the aging population a priority as we move forward. • Measurements of change: Looking at the goals we have and make sure we keep in mind the standardized measurements, remembering the "so what" or call to action. • Next Leadership Meeting will be in October <p>CHIP was sent out before the meeting and is attached below. Committee member feedback is always welcome.</p> <div style="text-align: center;">  CHIP 2015-2017 UPDATED DRAFT Aug </div>	<p>Informational.</p> <p>Members to review: feedback appreciated.</p>
HSC 2020 Website Update (Libby)	<p>Please keep submitting new resources, content and events to the website. Watch for the newly updated MHSa (Mental Health Substance Abuse) pages to be coming in the beginning of September.</p> <p>HSC2020 website promotional cards were passed around. Discussion was had about how these cards will be bought between the different organizations. Attached below is the template for the business cards.</p>	<p>Decided on a system for printing of the business cards and in-kind support from each organization.</p>

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	 HSC2020 Business Cards.docx	Template attached.
HSC 2020 Press Articles (2015) (Libby)	<p>Upcoming articles that are due to Libby: Eat Better, Eat Together- Jean Pittner Due 10/7/15 Published: 10/28/15 SCAN** (Whatever topic you want)- Erica Gollhardt Due 12/2/15 Published: 12/23/15 Open Articles: Published 12/9/15—Due 11/18/15 Published 12/16/15—Due 11/25/15</p> <p>Let Libby know if you are interested in one of those dates!</p> <p>REMINDER! Articles should be written between a 6th-9th grades reading level. Here is a tip sheet for writing at an appropriate literacy level.</p>  How to Write in Plain Language.docx	Let Libby know of any interest in writing an article.
Well County Designation Update - (Kelly)	<p>The pre-application that will be submitted in November was passed around. In order to apply, they need 10% of the workforce committed and as it stands they have close to 20%. Included in that 20% is 12 employers. During the months of Jan-Apr, the group needs to actively work to recruit 8 more companies. Recently as a group they developed a 5 year budget that is shaped after other well counties and focuses on corporate sponsors, etc. The group also discussed employer support during the application process. A 'cheat sheet' might be helpful to develop for employers who are working on the application process. More to follow.</p>  SWC-ApplicationDraft 8 24 15.pdf	Refer to copy of the <i>draft</i> presented at the meeting.
Update Evergreen/Jaycee Quarry Trail Map (Phillip Mercier UW Medical Student project) (Jean)	<p>Jean indicated that major progress has happened and the maps are almost completed. She also shared that they put in a washing station so that riders can wash their bikes, so as to not carry any invasive species seeds/etc. to other places from their bikes.</p>	Informational
<i>Miler in Training</i> project Boys and Girls Club project (Kevin, Brooke, Mary, Kris)	<p>The group gave a summary of the program that wrapped up two weeks ago. After getting 40 signed permission slips, averaged 14 children attended the program sessions. The budget per child came to about \$53.75 which included shoes, t-shirts and supplies. Things the group discussed for the future of the program:</p> <ul style="list-style-type: none"> • Having a cap off number of about 50 participants. 	Kevin will develop a summary of the program for SCAN records.

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	<ul style="list-style-type: none"> • Work to create a more organized running portion. • Consider medical clearance for participants. 	
UW-Milwaukee Grad Students - Local Food System Project. (Jean/Stacey/Mary)	Next Meeting to follow up on May event: Lakeshore Local Food Network invites you to participate in Giving a Voice to Sheboygan County's Food System: <i>A Conversation about Food Security - Collaborating to Develop and Support a Community Food System</i> . September 1, 6-8 p.m. at Ellwood H. Maywood Environmental Park Pavilion, 3651 Mueller Road. Contact Kathy to register: Kathy@uwofsc.org or by phone 920.458.3425 WI Local Food Summit will be coming to Sheboygan Jan 14 th -15 th . See flyer below.  2016 WLFN Summit save the date.pdf	Informational
Nourish Updates (Ryan)	Wrapping up farm-to-table and starting up their corporate tours. They are preparing for their after school snack program through the school district for identified families in need. Ryan discussed two different pilot programs that will be coming up. The first is one is partnering with the Lakeshore Culinary Institute to provide cooking classes for students (~8-12 y/o); especially at risk youths. The second is a partnership with the Sheboygan Housing Authority working on educational classes with foods from the farmers market/ Farm to Table; mainly with the aging population. September 25 th —SAVE THE DATE for Community <i>Good Food Party</i> , Fund Raiser for <i>Nourish</i> **Watch for more information to follow.	Informational
Healthy Living School updates (Stacey/Brooke)	TABLED.	Remove from future agenda for now.
NEW BUSINESS Chairperson for Employee Health & Fitness Day (Sherri)	Sherri gave a brief overview of the Employee Health and Fitness Day event. The event is organized and laid out nicely for someone to easily take over. If you have any interest in co-chairing or chairing this event, please contact Sherri. Multiple names/ideas of who could do this were discussed briefly. People will reach out to those individuals.	Members to consider this opportunity if interested in taking over this project.
New Business	Meredith - shared their "Harvest of the month" program with SASD. Each month they are going to focus on a different produce item with newsletter/handouts to students and teachers. They are looking to partner with other community organizations, such as grocery stores, to get this information out. Meredith will connect with WIC, Public health and the HSC2020 website to post this information.	Will add to HSC 2020 website and WIC monthly newsletters.
Round Table	Stacy- SASD wrapped up summer feeding program. Served 200 more meals than last year. Jeri- Back to School bash was last week. Approximately 600 attendees. Looking at expanding to school field house next year.	Informational....

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	<p>Meredith- Looking for more ways to get the "Harvest of the Month" newsletter out and is trying to partner with grocery stores. They will have two interns shortly, one in fall and the other in February. They are conducting a fruit and vegetable program with the Sheboygan high needs schools. They are also partnering with Nourish for the Harvest of the Month program, for good consistency between students learning.</p> <p>Ryan- More opportunities to have businesses receive CSA farm drop-offs to get more fruits and vegetables out in the community. The group discussed how this could be a potential item to keep in mind for the wellness roundtables.</p> <p>Kevin- Wednesday September 9th is the next wellness roundtable at 7:30am. The topic will be focuses on how to market/brand wellness programming and will be put on by Huber Creative. They are asking that you bring examples of wellness programs or events you ran in the past.</p> <p>Brooke- <i>KidShape</i> program to run Sept 14th-Oct 16th. Now a 6 week program; continues in partnership with the YMCA. National Night Out will be held in the ASMMC parking lot Wednesday the 26th as a glow stick Zumba event from 7:45-8:45. Cost is \$5 and all proceeds will go to Police to support crime prevention.</p> <p>Diane- WIC has now moved to the "e-WIC" debt card. No paper vouchers, separation of groceries or the stigma. They will still provide farmers market vouchers in paper format. They are working on a campaign to increase WIC usage overall, now that the new eWIC card allows for an easier grocery store visit. If you would like posters or are interested in an educational in-service, please contact Diane at diane.liebenthal@sheboygancounty.com or (920)459-6435.</p> <p>Erica- Walk to End Alzheimer's Disease is Saturday September 12th @ The Sports Core. All proceeds to go towards benefiting the Alzheimer's Association. Golden Living is hosting an event called Walk with Aegis (our therapy dept.) for Active Aging Week 9/28/15-10/2/15. Each day will have a specific Wellness Day focus: intellectual, emotional, spiritual, occupational, and social wellness.</p> <p>Darcy- Seniors will be hosting a Brat Fry fundraiser at Festival Saturday the 29th from 9am-6pm.</p>	
NEXT MEETING	<p>September 30, 2015 Meeting canceled due to a number of members attending the 25th Annual Worksite Wellness Conference in the Wisconsin Dells! Next meeting will be Tuesday October 27th, 8:05 a.m. @ the Sheboygan County Health and Human Services Building. Diane Liebenthal is scheduled to take minutes.</p>	<p>September meeting canceled. October meeting will be Tuesday, the 27th.</p>